



Learning Support Assistant Job Description

Scale 2 or 3 depending on experience

Post Reports to: Headteacher

Main Purpose of the Job:

Provide support to individual children.

Be fully committed to the inclusive nature of our Nursery

Contribute to a nurturing environment which is developmentally appropriate for young children to promote their learning, well-being, involvement, independence and creativity.

Contribute to the positive relationships in the Nursery team and a range of professionals to support a team around the child and family approach.

Summary of responsibilities and personal duties:

In liaison with the SENCO (Headteacher and Deputy Headteacher) and child's key worker plan how to support the children at Nursery through the specialist support you offer.

To contribute to records and additional support plans in partnership with families, other staff and professionals.

Be reflective about your practice, to contribute to the wider Nursery developments.

Take responsibility for promoting and safeguarding the welfare of children and young persons / vulnerable adults in your care and those you come into contact with.

Participate in Team around the Child (TAC) meetings, where appropriate



Address: Lark Hill Nursery School, Northgate Road, Edgeley, Stockport, SK3 9PH

Telephone: 0161 480 0867

Website: www.larkhill-nur.stockport.sch.uk

E-mail: headteacher@larkhill-nur.stockport.sch.uk



Keep up to date with current special educational needs and early years practice, local and national policy.

Contribute to the development of relevant policies and procedures.

Develop skills in using information technology.

Participate in supportive half-termly supervision meetings, to discuss confidential and sensitive issues relating to the individual children you support and yourself.

Participate in staff review processes to support personal, professional development.

Carry out all duties and responsibilities in accordance with Health and Safety and Equal Opportunities legislation and the Statutory Framework of the Early Years Foundation Stage.

Work positively and inclusively so that the Nursery delivers services that do not discriminate against people on the ground of their age, sexuality, religion or belief, race, gender or disabilities.

Work flexibly, in the interests of the children and families of Lark Hill Nursery School.

(This may include undertaking other duties provided that these are appropriate to the employee's background, skills and abilities. Where this occurs there will be consultation with the employee and any necessary personal development will be taken into account.)

Lark Hill Nursery School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



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Name of Postholder :

Date :

Signed:

Name of Headteacher :

Date :

Signed :



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